

**Planning Commission**  
**May 3, 2004**

Chairperson Schneider called the regularly scheduled meeting to order at 7:12 PM.

The following members were present: Lisa Cramer, Cindy Maas, Cristi Boyle-Barrett and Jay Johnson. Terry Wade and Sandy Ramsey were absent.

Cramer had a couple questions on the minutes. There was one issue that needed to be added from page 11 of the park plan and that was the addition of the word 'the' before Ryan Road at the end of the page. There was also a correction on page two of the minutes referring to page 10 of the park plan and that is the word base should be basic. There were a couple other questions but the minutes were correct. Boyle-Barrett moved to approve the minutes of the April 19, 2004 commission meeting as corrected. Cramer seconded the motion and the motion carried.

**Parks and Recreation Plan**

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Schneider had a question, while the city has adopted a level of service standard of five acres it is their goal to achieve the national standard, why are they doing it that way. Administrator Schmidt stated the national standard is 6-10 acres but usually for small entities like us it is a very hard standard to achieve because of financing, so it is okay to list it that way, but we will still adopt our own standard. We have to adopt a standard that we feel we can achieve. You can have a greater goal, but create a lesser one that you can work with.

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Special Areas and Facilities

Boyle-Barrett had a question about the wording of active recreation programming, she feels it should say recreational programming. She also would like to know what centers are in the next sentence. There was a brief discussion about whether or not to leave that in or remove it and the commission's consensus was to leave it in.

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Public Schools & Facilities

Boyle-Barrett had a question about the wording in the last sentence. She feels it should read school facilities rather than school centers. Administrator Schmidt stated if you are going to change it to facilities, we should change it to public school facilities, rather than community school centers.

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First sentence should read 'based' on the adopted level of service standards identified in Chapter VI, of this Plan the City should have an overall inventory identified in Table VII A below. The second sentence should read the facility inventory conducted by the Parks and Recreation Planning Committee identified the facilities within the community as

indicated in Table VII. B below. On the Table VVI A, total should be 'Total Recreation Facilities'. On Table VII. C, the headers should all be capitalized. There was a lengthy discussion about the tables and the confusion of them. Boyle-Barrett feels the open space (Mundy Loss passive) should be on a separate table. When she looks at a table, she wants to be able to look at their titles and have the data match up, but when you look at these tables, that doesn't happen. After discussion Administrator Schmidt stated he would reorganize Table VII B.

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All the Table numbers need to be changed on the entire page from VI to VII with the exception of the last sentences, which should be VIII. On Table VII. D, the headers need to be capitalized.

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Administrator Schmidt stated these are the capital improvement projects to meet our needs for the growth projections. Cramer asked if there was some formula used in terms of getting to the dollar amounts. Administrator Schmidt stated yes, engineering estimates. These figures all came from our engineers. Cramer would like to know how the prioritization came about. Administrator Schmidt stated look at your need, look at what your most immediate need is with the ability to fund that. If the funding isn't available, then you go to your second highest need. Which is the easiest to achieve in the shortest amount of time?

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Boyle-Barrett had a question about the wording of paragraph 2 and 3 under the Park and Recreation Districts. She would like to have it say somewhere that it goes to a public vote. She feels it is a bit misleading. Administrator Schmidt stated what more can you say other than by the voters. It says it is divided into sub areas and then by a super majority of the voters. Cramer asked has there already been an attempt to create a park district. Administrator Schmidt stated no, it has been talked about. It is a very complicated process. Staff can't do it because the city can't solicit for this. It takes a lot of time and effort for something like this.

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Boyle-Barrett stated there is some duplicate information that should be combined. It was decided upon the commission that the entire paragraph on page 43 under Explore formation of a Park and Recreation District would be removed and the paragraph on page 44 under Pursue development of a Park and Recreation District in accordance with the requirements of State law would be moved to page 43 under Explore formation of a Park and Recreation District.

On page 43 at the top of the page, would actually be a heading of Park and Recreation Planning Committee Strategy rather than the paragraph on the top of the page.

Boyle-Barrett stated she has a problem with the wording of Institute user fees to the greatest extent possible. She feels this means to increase the rates as high as possible

which means a lot of people would not be able to use them. Administrator Schmidt stated if there is not enough revenue coming to support the operating expenses, you have to do one of two things; you either close the program or raise the rates. Boyle-Barrett stated she doesn't have a problem with raising the rates; she has a problem with the wording to the greatest extent possible. Schneider stated he didn't feel the wording had to be this way either. It was the commission's consensus to change the wording to 'Institute user fees at a level that pays a proportionate share of the operating costs of the facility and/or program.'

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Schneider stated with the sentence 'Of total costs attributable to new development, it is projected that one-half the necessary funds will become available from sources other than impact fees, such as State grants and loans, and the general fund.' He doesn't understand why those things would mean you should exclude those amounts from the costs attributed to new development. Administrator Schmidt stated State Law requires you to. Schneider stated he understands that with state grants, but not state loans or the general fund because those things have to be paid back. Administrator Schmidt stated a loan has to be paid back through the general fund. The general fund dollars are paid from cash reserves or revenues that are coming in from property taxes which each of the new home owners are going to pay.

Boyle-Barrett stated the Table of Contents doesn't match with the body of the document. Administrator Schmidt stated he knew he needed to redo this but was going to wait until the entire document was done. Under section IV Existing Areas and Facilities the subsections need to be changed to 4.1.1, 4.1.2, 4.1.3, etc.

Administrator Schmidt then went over the public hearing procedures with the Commission. This is not a quasi-judicial hearing; this is just a public hearing with a recommendation to the Council. The decision will be whether or not to recommend this document to the Council as is, modify it, or not recommend it to the Council at all.

With nothing further, the meeting was adjourned at 8:55 PM.