

Planning Commission
April 23, 2007

Chairperson Cramer called the meeting to order at 7:15 PM.

The following members were present: Bill Dorn, James Montgomery, Bridgett McNassar and Cindy Maas. Gordon Liebel was absent. Also in attendance was Interim Planning Director Ed Davis.

Interim Planning Director Davis stated for the minutes, Interim should be added to Planning Director Davis. Montgomery moved to approve the minutes of the April 2, 2007 commission meeting as corrected. Maas seconded the motion and the motion carried.

Interim Planning Director Davis stated as is the last minutes; Interim should be added to Planning Director Davis. Cramer stated in the second paragraph, last sentence, regulations should be added after subdivisions. Dorn moved to approve the minutes of the April 16, 2007 commission meeting as corrected. Montgomery seconded the motion and the motion carried.

Subdivision Regulations:

Davis stated when he was editing the Purpose Section under chapter 18.04, he had the white board with the goals listed and every time he addressed one of the goals and included them in the text, he put a blue sticky next to that goal to make sure he included them all. The reason he didn't have a sticky note next to citizen participation is because it is required in the growth management act, you hold your public hearings, we post the site for any land use and we also post it at the three public postings. With the edits throughout the rest of the document, everywhere there is yellow with a line under it that is added verbiage; where there is yellow with a line through it, that is deleted verbiage. The Planning Commission then went over the changes that were made to make sure everything that was discussed was changed. Cramer stated one thing that wasn't decided on and was given to her to do was definitions of the streets under Section 18.12. There was a lengthy discussion about easements and ownership. Cramer stated she pulled her information from the comprehensive plan. The changes will be as follows:

18.12.140 Street, major arterial

Major arterial street means an arterial, which has continuity and serves as a distributor of fast, through traffic and includes major highways.

18.12.150 Street, minor arterial

Minor arterial street means a street that serves as a distributor of traffic to the major arterial streets.

18.12.160 Street, collector

Collector street means a street that carries traffic between minor arterial streets and local access streets and is primarily designated for residential uses. Collector streets shall be

designated in those areas where local access streets are not appropriate for the amount of through traffic and the adjacent land uses. Collector streets are appropriate where adjacent land uses such as middle and high schools, community parks, and commercial activities result in use of the street for extraordinary parking and circulation. It shall function as part of a grid of similar streets providing access to an area.

18.12.170 Street, local access

Local access street means a street supplementary to a collector street primarily designated for residential uses within or adjacent to the subdivision and can include streets such as a loop street or cul-de-sac. Local access streets carry traffic to neighborhood parks and elementary schools and has limited through traffic, utilizing traffic calming devices.

18.12.180 Private access way – utilized for short plats

Commission could not make a decision and needs to review notes regarding serving no more than two lots.

18.12.190 Alleys

No decision made. More discussion to follow at the next meeting.

18.12.195 Streets, dead end

No decision made, Cramer asked everyone to review their working copy on dead end streets and we will review this at the next meeting.

18.12.200 Subdivider, developer or corporation

“Subdivider” or “developer” or “corporation” means a person who undertakes the subdividing or the resubdividing of a lot, tract or parcel of land into a short plat subdivision or a long plat subdivision, into lots or other divisions of land for the purpose, immediate or future, of transfer of ownership or development, including all changes in street or lot lines.

Exemptions:

The planning commission has no choice in the wording of this. This was written by the city attorney as required by state statutes and will be passed by ordinance at the next council meeting.

Cramer stated at the next meeting we will continue starting at Chapter 18.16 – Procedure.

With nothing further the meeting was adjourned at 9:09 PM.

The next meeting will be May 7, 2007 at 7:00 PM.